



Staff Application Form

General Information

Name (First, Middle, Last): _____ Date of Birth: _____

Address: _____ Age: _____ Sex: _____

_____ SS #: _____

Phone (H): _____ Phone (C): _____

E-mail: _____

For what position are you applying? _____

What notice is required for you to leave your present employment? _____

Education and Job Experience

List all schools attended since your last year of high school, listing degrees received and any undergraduate and graduate studies you have done.

School	Location	Years attended	Degree, major & year of graduation

How has your education been applied or supplemented with current or previous employers?

Give an account of your past three places of employment, and attach a separate listing of your entire employment history:

Employer Name and Location	Dates of Employment	Position and Duties	Reason for Leaving

What other job experience, skills or hobbies do you have? _____

What teaching or other professional certification do you hold? _____

Christian Life and Service

Write a description of how and when you came to know Jesus Christ as Savior and trace your Christian growth since that time.

Does the following statement of faith accurately reflect your personal beliefs? _____

If necessary, please expound on a separate sheet of paper.

- The divine inspiration and consequent authority of the whole canonical Scripture.
(This includes their complete trustworthiness in matters of fact, faith, and practice.)
- The doctrine of the Trinity.
- The fall of humankind, our consequent moral depravity and our need of regeneration.
- The atonement only through the substitutionary death of Christ.
- The doctrine of justification by faith.
- The doctrine of sanctification and/or the fullness of the Holy Spirit.
- The resurrection of the body, both in the case of the just and the unjust.
- The eternal life of the saved and the eternal punishment of the lost.

What church are you currently attending? _____

Pastor's name: _____ Phone: _____

Are you a member? _____ How long? _____

What experiences do you have in Christian ministries? _____

How much formal or informal Bible training have you received? Describe: _____

Please indicate your habits with respect to personal Bible study and prayer. _____

Family Information

Marital Status: single, never married married
 separated* divorced*
 widowed divorced, remarried*

** If separated or divorced please describe the circumstances relating to the relationship on an attached page.*

Are there any personal circumstances or relationship histories that could affect your ability to serve at Oakdale? _____ If yes, please explain on an attached page.

Describe any physical condition or disability which might interfere with your work. _____

Do you have any pets? _____

Community Information

Have you ever been found guilty of a crime or misdemeanor? Yes___ No___ Have you ever had to serve probation or time in jail or prison? Yes___ No___ Have you ever been fired for misconduct? Yes___ No___ If yes to any of these questions, please give details about the situation in an attached page.

In what community activities are you active? _____

Background with Youth

Have you ever worked with youth outside of your home on a consistent part or full-time basis? If yes, please explain your role and hours per week of involvement. _____

What do you consider to be the appropriate role of an teenager's authority figure? Attach a separate page if necessary. _____

What are your strengths and weaknesses as a Christian role model for Christian and non-Christian youth in the following areas: values, credibility, dress and appearance, and recreation.

What is the largest group of youth (ages 12 - 18) that you have single-handedly supervised? Give an explanation of what the group was doing as well as how you felt supervising them. How do you think the kids felt about you? _____

Give specific examples of how and when you take time to relax, including taking care of your total person (physically, spiritually, emotionally, and socially). _____

References

Please give the names, addresses, and phone numbers of five persons, not related to you, who can provide us with information on you.

1. Current Employer:

2. Next most recent Employer:

3. Current Pastor:

4. Person who has known you for **at least two years**:

5. Person who has known you for **at least five years**:

Employment at Oakdale Christian Academy is open to qualified individuals who are Christians of good character, without regard or preference to race, gender, national or ethnic origin, color, age, or disability. Oakdale Christian Academy is a religious educational ministry, permitted to discriminate on the basis of religion. All prospective and current employees must agree with Oakdale Christian Academy's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith and the school's declaration and agreement to ethical and moral integrity.

To the best of my ability, I have provided a true and accurate representation of my education, work experience, strengths, and aptitudes for youth work. I consent to a background check as a condition of employment.

Signature

Date